



Sustainable Food Systems for Healthy Diets in Europe and Central Asia
A joint FAO/WHO Regional Symposium and initiative
in collaboration of UNICEF and WFP
4-5 December 2017
Budapest, Hungary

Information Note for Participants

Venue

The Regional Symposium on Sustainable Food Systems for Healthy Diets in Europe and Central Asia will be held in the Danubius Hotel Helia (1133 Budapest, Karpát utca 62-64)¹. The event will start at 8.30 hours on Monday, 4 December 2017, and will conclude at 16.30 hours on Tuesday, 5 December 2017.

Online registration

All participants are kindly requested to register at the online registration platform until 20 November:
https://www.regonline.com/SFS_for_Healthy_Diets

On-site check-in

Participants are requested to arrive at the venue at 8.30 hours on 4 December 2017 for the on-site check-in procedure. Supported participants will have the opportunity to check-in to the hotel on 3 December 2017 (Sunday).

Working languages

Simultaneous interpretation and symposium materials will be provided in English and Russian language.

Symposium materials

All symposium materials will be made available on the dedicated website of the symposium². As the symposium materials are available online, participants are encouraged to use personal lap-tops/tablets during the symposium (for which electrical outlets will be made available in the meeting room) in order to reduce the need for hard copy documents.

Correspondence and inquiries

All correspondence concerning the symposium should be addressed to the lead organizers at the FAO Regional Office for Europe and Central Asia, at the addresses below:

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¹maps.google.com

²<http://www.fao.org/europe/events/detail-events/en/c/1034293/>

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Formalities for entry into Hungary

Passport holders of some countries outside the Schengen area require a visa to enter Hungary. Participants who require a visa to enter Hungary, and have indicated this during the online registration, will be issued an official invitation by the FAO Regional Office for Europe and Central Asia to support the applications for the entry visa.

Arrival and transportation to the city

The *Liszt Ferenc* International Airport (previously called “Budapest Ferihegy International Airport”) is located 16 kilometres East-Southeast of the centre of Budapest, accessible by the Üllői road.

Depending on the traffic and mode of transportation it may take approximately 30-45 minutes to reach the hotel from the airport. Participants are expected to arrange their own round transfer between the airport and the hotel. The airport is serviced by the Airport Minibus Service and Public Taxis.

Airport Minibus Service (Airport Shuttle-Minibus):

The service takes passengers directly to the hotel but takes several passengers at a time, so may take longer than a taxi as other passengers may get dropped off along the way. Tickets can be bought at the Airport Minibus Service booths in several places at the airport (e.g: in the baggage claim hall or just outside security doors in the Arrival Hall). For more details please check the company’s website: <https://www.minibud.hu/en>

Airport Taxi:

Public Taxis are available just outside of airport arrivals terminals. Cost is approximately 25 to 30 EUR (28 to 34 USD) (7840 to 9400 Forint) per trip, depending on the traffic.

Public Transportation:

Bus Nr. 100E commutes between Terminal 2 and the Deak Ferenc ter metro station (metro line M1, M2 and M3). (Approx. journey time: 40-60 min). The price of the ticket is 900 HUF (around 3.4 USD). For more details please visit: www.bud.hu/english/passengers/access_and_parking/by_public_transportation

Exchange of foreign currency

Foreign currency may be exchanged at the airport or at exchange offices and banks in the city. Note that the exchange rates at the airport are less favourable and the commission about 20 percent higher than in the exchange offices/banks in the city. The approximate exchange rates at the exchange offices/banks in the city are: EUR 1 = HUF 309.5, and US\$ 1 = HUF 266 (as at 29 October 2017).

Hotel accommodation

Except for supported participants, the accommodation is to be booked and covered directly by the participants. A list of proposed hotels, with a location nearby the venue of the Symposium, can be found below. Please be

informed that there are no arrangements for special hotel prices and that no block reservations are made, therefore the FAO Regional Office cannot guarantee availability in these hotels.

<i>Name of the Hotel</i>	<i>Address</i>	<i>Website</i>	<i>Access to the venue</i>
Adina Apartment Hotel Budapest *****	H-1133 Budapest, Hegedus Gy. u. 52-54.	https://www.adinahotels.com/hotel/budapest/	Bus 15, 115 (7 min) Trolley 75 (7 min) or 10 min walk (0.9 km)
Hilton Budapest City*****	H-1062 Budapest, Vaci ut 1-3.	http://www3.hilton.com/en/hotels/hungary/hilton-budapest-city-BUDWEHI/index.html	Bus 15, 115 (~15 min) or 20 min walk (1.7 km)
NH Budapest City*****	H-1137 Budapest, Vigszinhaz u. 3.	https://www.nh-hotels.com/hotel/nh-budapest-city	Bus 15, 115 (12 min) or 15 min walk (1.5 km)
Hotel Parlament****	H-1054 Budapest, Kálmán Imre u. 19.	www.parlament-hotel.hu/hotel	Bus 15, 115 (17 min)
Mamaison Hotel Andrassy Budapest****	H-1063 Budapest, Andrassy ut 111.	www.mamaison.com/budapest	Trolley 75 or 79 (15 min)
Benczur Hotel***	H-1068, Budapest, Benczur str.35	www.benczurhotelbudapest.com	Trolley 75 or 79 (15 min)
Radisson Blu Béke Hotel, Budapest*****	H-1067 Budapest, Teréz krt. 43.	www.radissonblu.com/hotel-budapest	10 min walk and 10 min with bus 115
Boscolo Luxury Residence*****	H-1073 Budapest, Osvat u. 2-8	www.boscolohotels.com	Trolley 79 (30 min)

Participants supported by the organizers, will be accommodated at the venue, Danubius Hotel Helia (<https://www.danubiushotels.com/hu/szallodak-budapest/danubius-hotel-helia>). Accommodation details will be provided after the registration.

Catering Services

Buffet lunch and coffee breaks will be provided on both days of the Symposium. A gala dinner will be organized on the 4 December 2017 in the restaurant of the Danubius Helia Hotel.

Information for speakers

The detailed instructions for invited presenters and the template for presentations with special design will be available on the Symposium's website³. The duration of the presentations is different in various sessions and will be communicated directly to presenters.

Conference photo

The conference photo with all participants will be taken on 4 December 2017 after the opening address and the plenary Keynote round table (11:10).

Electricity

Electricity voltage in Hungary is 220 volts with European model sockets. Should there be a need for an electricity adapter, participants should make sure to bring it along.



Wireless internet

Wireless internet will be available in the whole area of the venue.

Facilities for disabled persons

The reception, conference rooms, rooms and wellness facilities of the venue are accessible for disabled persons in wheelchairs.

Please note that Danubius Hotel Helia is a smoke-free area. Smoking is not permitted inside the building.

³ <http://www.fao.org/europe/events/detail-events/en/c/1034293/>